

Take these easy steps to make the switch to Bank 7.

1) Open a new Bank 7 Account

See a Bank 7 customer representative to sign up for a new account or get a list of checking and savings account options.

2) Change your automatic transactions

Notify the companies that handle your automatic deposits and withdrawals of your change. The attached forms will help in your notification and we'll be happy to help you with any of these forms.

Use this Automatic Payment Checklist to help you determine which companies you need to notify that you have switched your account(s) to Bank 7.

Automatic Payment Checklist:

- o Mortgage
- o Telephone
- o Internet
- o Investments
- o Cable
- o Cell Phone
- o Insurance (type)
- o Charities
- o Loans (type)
- o Credit Cards
- o Electricity
- o Health Clubs
- o Other

3) Close your previous checking account

Once all of your outstanding checks have cleared, and your direct deposits and withdrawals have been transferred to your new Bank 7 account, you can close your previous account.

Oklahoma City, OK

1039 NW 63rd St.
Oklahoma City, OK 73116
405-810-8600

Medford, OK

120 N. First
P.O. Box 107
Medford, OK 73759
580-395-2321

Woodward, OK

P.O. Box 489
Woodward, OK 73802
580-254-0100

Looking for a hassle-free way to switch your existing account to Bank 7?

The attached forms will help you close your existing bank account(s) and change your direct deposit and automatic withdrawals.

If you need help completing any of them, just stop by or give us a call.



www.bank7.com

www.bank7.com

Member
FDIC

EASY SWITCH KIT

Authorization to Close Account

Please complete and sign to let Bank 7 close your account.

Previous Financial Institution _____

Address _____

City _____ State _____ Zip _____

Telephone Number _____

This form gives you the authorization to close the account number _____ and forward the balance to us at the address provided. Please make the check payable to Bank 7 for benefit of (Name) _____

Your prompt attention to this request is appreciated. Thank you.

Signature _____ Date _____

Joint Signature (if applicable) _____ Date _____

Please send check to: Bank 7
1039 NW 63rd St.
Oklahoma City, OK 73116

If you do not have a Bank 7 account, you will need to see a Customer Service Representative at one of our convenient locations to complete your new account application.*

*New accounts subject to Chex Systems verification. Valid ID Required.

Authorization to Switch Direct Deposit

I authorize (Company Information)

Name _____

Address _____

City _____ State _____ Zip _____

Telephone Number _____

to accept this signed form to direct my payment/credit to my Bank 7 checking/savings account. I understand that it may take up to 30 days to process this request.
Thank you.

Signature _____ Date _____

Joint Signature (if applicable) _____ Date _____

Bank 7
Phone: 405-810-8600
ACH Routing/Transit Number: 103103778

Account Number _____

Account Type Checking Savings

Name (please print) _____

Address _____

City _____ State _____ Zip _____

Telephone Number _____

Other information your employer may need (SSN, Employee ID Number, etc.) _____

If you need to have your Social Security Direct Deposit switched, please call 800-722-1213 or go to www.socialsecurity.gov/deposit for more information.

Change Automatic Withdrawal

Company Name _____

Address _____

City _____ State _____ Zip _____

You are currently withdrawing \$ _____ (amount) for my _____ (what payment is for), _____ (account or other identifier) _____ (when) from the following account.

Previous Financial Institution _____

ACH Routing Number _____ Account Number _____

Please stop making withdrawals from that account and instead make them from:

Bank 7
Phone: 405-810-8600
ACH Routing/Transit Number: 103103778

Account Number _____

Account Type Checking Savings

Thank you.

Signature _____ Date _____

Name (please print) _____

Address _____

City _____ State _____ Zip _____

Telephone Number _____

